**UKMi Conference**

**Cardiff 23rd-24th January 2025**

**Call for abstracts and posters**

Posters will be available for viewing throughout the upcoming 50th UKMi Conference on 23rd – 24th January 2025 in Cardiff!

Do you have a piece of research you’d like to share at the UKMi Conference? Have you completed a useful audit, undertaken a QI project that’s changed how you approach a task, had an innovative idea on how to improve your service? Then why not submit an abstract about your work to the UKMi poster adjudication panels? If successful, then you will be asked to present your work at the UKMi Conference in the form of a poster – and you might be in the running for a UKMi poster prize.

The deadline for abstract submission is 28th October 2024 by 5pm. The UKMi adjudication panels will then assess the abstracts and inform those who submitted abstracts if they have been successful or not by 8th November 2024. The abstract submission form can be found here - [UKIMi Conferences (ukmi.nhs.uk)](https://protect.checkpoint.com/v2/___https://www.ukmi.nhs.uk/Conference?ContentID=7683361f-8305-44e0-9a45-3695b7e93231___.bXQtcHJvZC1jcC1ldXcyLTE6dW5pdmVyc2l0eWhvc3BpdGFsc291dGhhbXB0b246YzpvOmEzM2ViNzEyMjRmNWEzMWNmOWY2N2FmZWM0OWFiNzYwOjY6Nzc1MzpmYjE1ZTk5YThjZTQxYjc4NTQzZGU5ZDQ0NjdjNjMxMzU1YzZmZjMxNTU5ZjcyYjBhY2YzYTc2NTA2OWVlMWQ3OnA6VDpO)

If you wish to have your poster judged for one of the UKMi poster prizes, you will need to submit a final e-version of it by 3rd January 2025 to allow time for UKMi adjudication panels review. You can then bring the final printed version of your poster to the UKMi Conference and share your knowledge with colleagues from across the UK.

Top tips for Posters

Should be a concise and visual summary of your research

Some tips

* Should be self-explanatory
* Have a logical visual flow
* Consider use of tables/charts/infographics/images for impact, best use of space
* Keep any narrative text concise
* Consider use of bullet points and numbered lists to make text content easy to read
* Think about the overall layout, and balance of content across sections
* Word count - aim for a maximum of 800, or less for greater impact!
* Prepare in Portrait format to be displayed on panels 2m high and 1m wide.
* Lettering should be legible at a distance of 5m - usually 20-25 point - minimum character height 8mm, minimum line thickness 0.7mm.

And if submitting a poster isn’t your thing but you’d like to get more involved in assessing abstracts and posters then get in touch with Sarah/Tiffany/Becky to discuss – we are looking for a range of MI professionals to help us assess abstracts and posters. You don’t need to have done this before, an interest in developing your skills in abstract and poster assessment is what’s required. We will help you develop those skills.

If you have any further questions, please get in touch by email:

* Rebecca Wong (Cardiff and Vale UHB) -[Rebecca.Wong@wales.nhs.uk](mailto:Rebecca.Wong@wales.nhs.uk)
* Sarah O’Beirne (NHS Grampian) – [sarah.obeirne@nhs.scot](mailto:sarah.obeirne@nhs.scot)
* Tiffany Barrett (University Hospitals Plymouth NHS Trust)- [tiffany.barrett@nhs.net](mailto:tiffany.barrett@nhs.net)

Thank you!

On behalf of the UKMi Conference Committee and UKMI Workforce Development Working Group

Kind Regards,

Becky, Sarah and Tiffany

UKMI Conference 2025 Poster co-ordinators

UKMI Workforce Development Working Group