

# UKMi Executive Business Meeting

1st March 2007  
9am to 3pm  
Novartis Foundation,  
41 Portland Place,  
London, W1N 4BN

Chair: Eilish Smith

Note taker: Mike Brandon

## Attendees:

Mike Brandon, Sue Brent, Richard Cattell, Catherine Duggan (for item 07/06), Angela Emerson (deputising for Simon Wills), David Erskine, Peter Golightly, Elena Grant, Julia McGlashan & Helen Carver (for item 07/07), Christine Proudlove, Tim Root (for item 07/13) Eilish Smith, Janice Watt, Fiona Woods

## Agenda

### 07/01 Apologies for Absence

Sheena Kerr, Simon Wills, Graham Cox, Craig Rore, Claudine Hughes

### 07/02 Minutes of previous meeting held on 7- 8th Dec 2006

The minutes were accepted as a true record of the meeting

### 07/03 Matters arising

06/103 (06/79, 06/56, 06/15) Writing skills – RC was still waiting for a response from Tim Albert

06/103 (06/79,06/56, 06/35) National Clinical Answering Service - RC will be meeting with Jon Brassey on 17th March. Only 1 to 3 questions have been referred to each regional MI unit.

06/103 (06/79, 06/56, 06/53) Pfizer questionnaire – PG reported the planned meeting with Pfizer had to be cancelled and would be rescheduled.

06/103 (06/79, 06/65) External audit of regional MI services – EG reported that 4 audits had been done since the last meeting, 2 are planned this month and 1 in summer. The Wales audit will be brought forward to synchronise the programme cycle, which should be completed by the end of 2007.

06/103 (06/79, 06/74) DrugDex – AE and FW reported the evaluation will be carried out soon; research leads will meet at the end of April to organise. DrugDex will remain on the essential resources list for regional and local centres. A footnote will state that alternatives are being evaluated and local centres should seek guidance from their regional centre. FW had discussed the lack of dates on DrugDex monographs with Jon Challenger but no progress was made. It was agreed that FW would write to JC to highlight UKMi concerns on this matter.

FW reported the essential resources list would be amended to say that DrugDex was the preferred choice of database for local and regional centres but alternatives were being evaluated. Local centres should seek advice from their regional centre.

06/103 (06/79, 06/71) Meyler's SED – members had now gained online access.

06/103 (06/84) Preparing for the flu pandemic – SK had received no responses from members. CP was investigating the use of MiDatabank at home. Some members had considered the possibility of “buddy” arrangements with another centre and others had looked at prioritising workload during a pandemic. Agreed to discuss as an agenda item at the next meeting.

06/103 (06/90) Healthcare Commission acute hospital portfolio - RC reported the document had been published but did not have the impact of its predecessor. Following discussion it was agreed that RC with SB, DE and CP will produce a statement outlining the clinical information produced by UKMi.

06/103 (06/91) Advanced MI training – the E&T group will evaluate the identified resources and upload to the website at the end of April. The need for workbook-like tutorials on some subjects (eg liver disease) had been identified.

06/103 (06/93) Conference 2007 – PG had not yet received confirmation from Warwick for 2008 and JW did not know what progress SK had made regarding Scotland in 2009. RC had had limited discussions with RPSGB regarding a one day event for 2007. AE reported the RPSGB was considering two secondary care-oriented one-day conferences in 2007. The first would deal with risks for pharmacy and would be aimed at managers. The second would be an opportunity for secondary care specialists to meet, share outputs and plan collaboration for the future. UKMi could contribute to both these events.

06/107 NHS Direct National MI number and national rota – PG reported the national number and rota will be implemented after Easter.

06/114 Servier awards – CP had written to Ian Simpson and will contact him again to clarify the UKMi link with CPP regarding the award.

06/118 Pharm-line – DE reported that to contain costs, external abstractors will no longer be used and this will result in the numbers of records falling by 5000 a year. SW has set up a meeting with RPSGB.

#### **07/04 NeLM**

**DE**

DE circulated screen shots of the next NELM iteration and talked through the changes and developments. All future iterations will be based on this one, which will be launched at the GHP/UKCPA conference in April with Lord Hunt and Muir Gray attending. Users will have to re-register for this iteration and the community areas will be simplified and only appear once. Health in Focus is a compilation of evidence and links and ties in with AAMW. Some changes build for the future eg browsing by category and being able to register for RSS feeds at any category level.

Iteration 2 will appear in June and will develop community areas enabling them to be set up easily. Iteration 3 will appear late summer and will include a large green box for Medicines A to Z – a single stop for all information on a medicine (potentially useful to sit with prescribing systems).

David was thanked for his work in developing the NeLM.

#### **07/05 MiDatabank**

**AE**

The reporting function is being adapted and a prototype will be available for the 15 March user group meeting. Standard search patterns are not being incorporated at present.

Some members were aware of Trust IT departments charging pharmacy to install SQL servers for MiDatabank use. This should not be an issue but in some cases it was and could impact on MiDatabank roll-out. It was agreed that PG would raise the issue at the next user group meeting so any problems can be scoped. It was agreed it would be useful if an article was written outlining basic facts and the low level of IT support required by MiDatabank. This could be published in an IT professional journal. The MiDatabank user group will explore.

Action items:

Scope any problems with IT department support for MiDatabank and consider producing an article on the subject.

Person responsible

PG

Deadline

15 Mar  
2007

<p><b>07/06 Postgraduate diplomas</b></p> <p>Catherine Duggan outlined the Joint Programme Board (JPB) for South East England. The JPB was essentially a mini-deanery for the South East involving all Schools of Pharmacy – a symbiosis of the NHS and academia. The career pathway from general, through advanced to consultant practitioner level was described. Competence was at the heart of the programme. Potential weak spots for many pharmacists were education &amp; training and research &amp; evaluation. RC felt it important that all specialist groups should collaborate to standardise outputs across specialities. DE felt we should not forget the need to maintain practitioners capable of delivering the service during these radical changes in postgraduate education</p>	<p><b>CD/RC/DE</b></p>
<p><b>07/07 Medicines Complete</b></p> <p>JM introduced Helen Carver, Sales Manager at Digital Content, who was deputising for Peter Goacher. Details were given of some new titles available on Medicines Complete and these included the Orange Guide and Herbal Interactions. Trissell is likely to be available in the future. The Handbook of Drug Administration via Enteral Feeding Tubes is being considered. Subscribers will be informed as new titles become available. Stockley, Martindale and Herbal Medicines for 2 concurrent users in a department of 20-25 staff is available at a cost of £900. The possibility of training by conference call and the web was raised. Medicines Complete has an online tutorial facility. Members felt it would be useful to have some type of assessment to follow the tutorial. An online survey of users was being considered; members would be prepared to endorse this. Cross referencing with drugs in the same class can result in some false drops when searching Stockley. Views on the 2 volume book version of Martindale were sought; members found the presentation cumbersome. An index of basic drug names within the main volume might be an improvement. Medicines Complete was updated quarterly; members considered this to be satisfactory. The date of the last complete monograph update is stated and the dates of minor updates are given in brackets. Stockley Alerts are designed for decision support systems. Those wishing to trial the alerts should contact Helen Carver on 0207 5722347.</p>	<p><b>JM/HC</b></p>
<p><b>07/ 08 UK injectables guide</b></p> <p>The final document sent to Keith Ridge had been circulated to members in January. The meeting with Keith Ridge had to be cancelled and is being rescheduled. The expected NPSA safety alert highlighting problems with injectables has not been published. When published, this alert will be important in raising the profile of the injectable guide and should assist in taking the project forward. Options for financial support other than the DoH continue to be explored but at present there is no clear strategy for financing the guide.</p>	<p><b>PG</b></p>
<p><b>07/09 IRMIS report</b></p> <p>The report for 20 Oct 2006 to 7 Feb 2007 was discussed. Two incidents involved misinterpretation of data because only part of a monograph had been read. Headings will be changed to be consistent with NPSA classification and will include a no risk category. RC found the expanded reports very useful for discussion at local MI network meetings. The CGWG were thanked for their work on IRMIS</p>	<p><b>FW</b></p>
<p><b>07/10 UK workload survey</b></p> <p>The majority of regions had identified workload survey champions. The sections dealing with MI training commitment had been clarified. ES had some concern about the work involved in the survey and potential pitfalls in interpreting the data. Following discussion it was agreed that on balance the survey was valuable and appreciated by local centres. The 2006 survey was effectively a pilot to inform the survey to be carried out next month, which will be a benchmark and not be repeated every year.</p>	<p><b>FW</b></p>

**07/11 Medicines Q&As****AE**

The emphasis in 2007 will be consolidation of the scheme. Nine centres are now accredited. Kate Pickett will concentrate on writing new Q&As. KP should be informed if a Q&A is removed. Members wishing to do more Q&A work should contact SW. AE outlined the accreditation procedure. It was suggested that KP should review the writing guide because some parts were not clear. The NHS Direct Q&As are available at the NHS Direct microsite. See <http://www.intranet.nhsdirect.nhs.uk/DesktopDefault.aspx?tabid=5356>

## Action items:

Inform KP when any Q&amp;A is removed

Contact SW if more Q&amp;A work can be done

Review writing guide

## Person responsible:

All

All

KP

## Deadline:

ASAP

ASAP

ASAP

**07/12 UKMi National research Strategy****AE**

The first meeting of research leads will take place 26th April in Southampton. Quantifying the impact of MI on patient care has been identified as the top research topic. SW has applied for funding for a PhD student to investigate the therapeutic impact of MI on patient care. If the bid is successful, an economic impact study by another student will be considered.

The new Pharmacy School at Reading is keen to make links with the MI service.

Members shared details of MI research that they were aware was being undertaken.

**07/13 Monographs for cytotoxics****TR**

TR reported that originally BOPA (British Oncology Pharmacy Association) considered that cytotoxic monographs should not be included in the injectables guide because they are very specialist and distinct from other injectables. However, certain changes, including new EU regulations on clinical trials had caused them to rethink their position and they will now collaborate with the guide. PG would send a copy of the injectables guide proposal prepared for Keith Ridge to TR. KR wants guidance on injectables to be pharmacist-led. It was therefore important that cytotoxic guidance should be under the same umbrella as the injectables guide.

TR outlined Pro-File - a tool designed to help NHS pharmacy staff to identify and source unlicensed medicines. Community pharmacists cannot access this resource because of MHRA restrictions. They could obtain the information they need from MI pharmacists who can register for the service at <http://www.pro-file.nhs.uk>

## Action items:

Send copy of injectables guide proposal to TR

Members to notify local MI centres of Pro-File

## Person responsible:

PG

All

## Deadline:

ASAP

ASAP

**07/14 Communications slot****All**

Janice Watt -

Bill Scott has instigated a review of MI services in Scotland. This will be led by NHS 24 with JW, SK and CR contributing. The implications of the review were discussed – JW will report on the outcome.

Sue Brent –

Requested that centres should take NHS Direct work backlogs - not all were doing this

Fiona Woods –

Had submitted a bid for an out-of-hours service (until 10pm weekdays and 9am to 5pm weekends and bank holidays). Funds had been obtained for a 3 month pilot.

European funding had been obtained for 3 years to develop the porphyria service and this will enable the service to become more proactive.

Angela Emerson -

The Wessex centre will be interviewing for a NHS Direct pharmacist next week.  
SW's paper on risk has been published. Simon was congratulated on achieving this.

Peter Golightly -

It was agreed the national levy should be raised this year.

Christine Proudlove -

1. The situation at London North Thames -

Jane Neal will return to work on 4<sup>th</sup> April and Julia Sawyer will return later in April. Alex Denby is expected to return on 14<sup>th</sup> May. A letter of support would be sent to Iram Hussein

2. AfC data -

The compilation was not complete. Those members who had not returned their data agreed to do so.

3. Prescribing Outlook survey –

Members were reminded the survey was still open and those who had not responded should do so.

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**07/15 Chairman's business (extra item)**

**ES**

RC confirmed his position as UKMi Vice Chairman

On behalf of the group ES wished MB well for his pending retirement and thanked him for his contribution to UKMI over the years.